

Passaic River & Newark Bay Projects

Management Briefing for the week of February 14, 2005

THIS MONTH

Deliverables for Review or Submittal/Tasks (What/When/Who)

2/14/05	Review internal revision to Hydrodynamic Work Plan for Geotech Program	LW & (Mike Taylor's Group)
2/14/05	Submit list of FSP 3 comments to Alice Yeh	SC, LS, LW
2/18/05	Complete MPI RIWP review effort; initiate internal review of technical memo – coordinate with Battelle and HQI re: their review schedules	KG, JK, MC, SC, JM, Bat, HQI
2/25/05	Submit BSF, Progress Report, and revised integrated schedule	MC, DM, DP, LS, LW
2/26/05	Conduct due diligence review of lease agreement/issues for probable field mobilization site in E. Rutherford.	BF, JL, SB
2/24/05	Conduct water column sampling for TSS/VSS (to calibrate OBS), POC, DOC, DO at moorings	TR, SC, etc.
2/28/05	Prepare draft pre-occupancy survey Work Plan for field mob site	LW, MJ, MC
2/05	Continue second phase of the HDE	SC, AAD, AP, EZ, EG, JM, JL, LW, NK
2/05	Initiate preparation of draft final FSP and WP (decision trees for Dynamic WP)	SC, MC, LW, EZ+
2/05	Schedule and complete remaining community interviews	BF, AR
2/05	Prepare Fact Sheet 1	BF, AR

Scheduled Meetings and Teleconferences (Where/When/Who)

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2/15/05	Bi-Weekly Call Passaic/NBSA	MPI, Bat, HQI
2/16-18/05	Modeling Plan Review Meeting	MPI, HQI

Contract/Subcontract Status (Pending Solicitations/Negotiations/Actions)

2/14/05	Develop and submit task orders to HQI (24 hrs) and Battelle (40 hrs) for Newark Bay RIWP review	DM
2/18/05	Develop and submit task order to Battelle for PAR Revisions	DM
2/18/05	Develop ATP/WVN 10 to address application of currently available funding to current tasks	BF, LW
2/21/05	Anticipate authorization of ATP 9	USACE

Staffing, Budget or Technical Problems (Recommended/Achieved Resolution and Timing)

- Bathymetric Data Comparison: TSI/BBL (Jamie Pritchard, BBL Syracuse) indicated the 1999 bathymetric survey was conducted in June 1999 (before Hurricane Floyd). A decision is needed regarding what other TSI bathymetric data set(s) should be included in the comparison (2000? Or 1999 and 2000?). TAMS cross-sections from the NJDOT-OMR dredging pilot study area need to be superimposed on current comparison and vertical datum closely compared for each data set currently under review (i.e., 1989, TAMS, and 2004).
- CIP Informational Session: Recommended by Anne R. to maintain momentum from Community Interviews – need scope decision from client.
- Mapping and Modeling Efforts: develop plan for future development of 3D mapping efforts, integration into field sampling planning and future data analysis and reporting.

Other PM Decisions Needed (What/When)

Not applicable.

Coordination with WRDA (Necessary Actions and Responsibilities)

- Coordinate Preliminary FS effort (initiated in Feb 05).

NEXT MONTH

Deliverables for Review or Submittal/Tasks (What/When/Who)

Feb-Mar 05	Revised Modeling Plan	MPI, HQI
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Feb-Mar 05	Begin preparation of Draft CIP	AR, EM
Feb-Mar 05	Continue work on the ERD & field application	AP, RD, EA, SM, EL, SS,LK
Mar-Apr 05	Submit Draft Final WP and FSP Vol. 1	MPI, HQI, Bat
Mar-Apr 05	Submit Draft Final QAPP	MPI, HQI, Bat
Mar-Apr 05	Submit Revised PAR(?)	MPI, Bat
Spring 05	Restoration Workshop III	MPI, NY-COE

Scheduled Meetings and Teleconferences (Where/When/Who)

Mar 05	Data Type/Data Users Conference	MPI, Bat, HQI
3/9/05	PDT Meeting at NJTPA in Newark	BF

Upcoming Contract Actions or Proposals (What/When)

Not applicable.